



**VOLUNTEER APPLICATION**

Springfield Community Federation  
 501 S. 13th Street, Springfield, IL 62703

| GENERAL INFORMATION  |  |                             |                  |       |
|--|--|-----------------------------|------------------|-------|
| Application Date:  |  | Date of Birth:              |                  |       |
| Last Name:   |  | First Name:                 | Middle Initial:  |       |
| Home Phone:  |  | Other Phone:                |                  |       |
| Street Address:  |  | City:                       | Zip Code:        |       |
| E-mail Address:  |  | Emergency Contact:          |                  |       |
| EDUCATION AND WORK EXPERIENCE  |  |                             |                  |       |
| Current Employer:  |  | Circle Last Grade Completed |                  |       |
| Position Responsibilities:   |  | High School 9 10 11 12      | Graduation Date: |       |
|  |  | College 1 2 3 4             | Graduation Date: |       |
| Length of time with company:   |  | College Major:              |                  |       |
| Other relevant work skills:  |  |                             |                  |       |
| SKILLS/PREFERENCES   | ACTIVITY PREFERENCE  |                             | AVAILABILITY     |       |
| <i>*Please indicate the areas and age groups you would like to work with</i> |  |                             | Day              | Until |
| Mailings/Special Projects  | Adults   | Transporting                | Sun.             |       |
| Typing/Filing  | Children   | Tutoring                    | Mon.             |       |
| Answering Phones   | Teens  | Food Preparation            | Tues.            |       |
| Arts/Crafts  | Mentoring/Tutoring: <i>circle subject areas</i><br>math english science social studies geography |                             | Wed.             |       |
| Computer   |  |                             | Thurs.           |       |
| Other Relevant Information:  |  |                             | Fri.             |       |
|  |  |                             | Sat.             |       |
| Date you are available to start volunteering:                                |  | End Date:                   |                  |       |
| How were you referred to us?   |  |                             |                  |       |
| How many hours a week are you willing to volunteer?                          |  |                             |                  |       |